



**EMAIL PURCHASE ORDERS**

**Date:** \_\_\_\_\_

PERSON PLACING ORDER:

FAX NUMBER:

PHONE: \_\_\_\_\_

Email: \_\_\_\_\_

BILL TO: Company:

SHIP TO: Company:

ATTN: \_\_\_\_\_

ATTN: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

City: \_\_\_\_\_

State, Zip: \_\_\_\_\_

State, Zip: \_\_\_\_\_

Country: \_\_\_\_\_

Country: \_\_\_\_\_

Item	Qty	Unit Price	Total Price
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Grand Total Price \_\_\_\_\_

PURCHASE ORDER # \_\_\_\_\_

TERMS: Our terms are FOB-Oak Ridge, TN and NET 30\*

**VISA** \_\_ **OR MASTERCARD** \_\_ **OR DISCOVER** \_\_ **OR AMEX** \_\_ – ONLY (check one )

CREDIT CARD # \_\_\_\_\_

EXACT NAME ON CARD \_\_\_\_\_

EXPIRATION DATE \_\_\_\_\_ CVV # \_\_\_\_\_

(Digits on back of card)

SHIP VIA **UPS GROUND** – UNLESS OTHERWISE SPECIFIED (Check other desired method, below)

**UPS RED** \_\_ **UPS BLUE** \_\_ **UPS ORANGE** \_\_ **OTHER** \_\_

\*For USA Customers; for foreign orders see our Terms and Conditions page

ANY SPECIAL INSTRUCTIONS/COMMENTS \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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